

SADCMEL

DOCUMENT 1

LABELLING REQUIREMENTS FOR PREPACKED PRODUCTS AND GENERAL REQUIREMENTS FOR THE SALE OF GOODS

FOREWORD

This document covers requirements normally regulated by Legal Metrology legislation and is not concerned with other regulations that may pertain to labelling or sale of goods, such as health or quality issues. It is based on the requirements of the International Organisation of Legal Metrology (OIML) Recommendation R79 "Labeling requirements for prepackaged products". It was drafted with input from all member countries and associate members with the aim of harmonising technical regulations pertaining to the sale of goods and the removal of barriers to trade within the SADC Region, as required by the SADC Protocol on Trade.

Included in the document are general requirements for the sale of goods that reflect the needs of traders within the Region, such as the informal sector. This document is thus a complete set of requirements covering all types of goods irrespective of their presentation in the market place. In certain cases requirements are left up to National responsible bodies to prescribe for unique circumstances.

LABELLING REQUIREMENTS FOR PREPACKAGED PRODUCTS AND GENERAL REQUIREMENTS FOR THE SALE OF GOODS

1 Scope

1.1 This Regulation/Standard covers requirements for the labelling of prepackaged products with respect to:

- a) the identity of the product;
- b) the name and place of business of the manufacturer, packer, distributor, importer or retailer and
- c) the net quantity of the product.

1.2 The required markings shall be in at least one of the official languages of the country in which it is sold.

1.3 Prepackaged products, unless subject to other specific laws or regulations, shall be labelled in accordance with this Recommendation before being offered for sale.

NOTE: Other legislation may exist for labelling requirements for reasons of health, safety or tax, or for other purposes such as date limit for sale or use, storage temperature, etc.; however, such labelling should be taken into account as appropriate. Declarations of ingredients on package labels or nutritional information on food products, whether compulsory or not, are also not covered by these requirements.

2 Terminology

2.1 Prepackaged product

Any commodity that is made up as a unit or entity and for which its quantity has been determined and indicated on its label prior to being offered for sale irrespective of whether such unit or entity is enclosed in a container, wrapped in any manner or unenclosed.

2.2 Net quantity

The quantity of the identified product in the package exclusive of wrappers and any other material packed with such product, unless specifically allowed by these requirements.

NOTE: This term relates to marking specifications on a package and does not account for the actual contents in an individual package. The procedures for determining whether a production lot meets regulatory requirements are provided in separate requirements.

2.3 Label

Any written, printed, or graphic matter affixed to, applied to, attached to, blown into, formed or moulded into, embossed on, or appearing upon a package containing any product for purposes of branding, identifying, or giving any information with respect to the product or to the contents of the package; however, an inspector's tag or other non-promotional text affixed to or appearing on a product shall not be deemed to be a label that requires the label information prescribed by these requirements.

2.4 Principal display panel

The part of a package that is most likely to be displayed, presented, shown or examined under normal and customary conditions of display.

2.5 Person(s)

Both singular and plural, as the case demands, including individuals, partnerships, corporations, companies, societies and associations.

2.6 Consumer package

A package that is customarily produced or distributed for sale to final purchasers through retail sales agencies or other means.

2.7 Non-consumer package

Any package intended solely for industrial or institutional use or for wholesale distribution.

NOTE: It will be an offence to offer such a package for sale in the retail unless it complies with all requirements for a consumer package.

3 Identity of the product

3.1 The principal display panel on a prepackage shall bear a specification (description) of the identity of the product unless the wrapper is transparent, thus rendering the product easily identifiable.

3.2 The identity of the product shall be a conspicuous feature of the principal display panel and shall be in such type size and so positioned as to make it easy to read and understand.

3.3 The identity of the product shall be in terms of at least one of the following designations in the order of preference listed:

- a) the name specified in or required by any applicable law or regulation;
- b) the common or usual name of the product;
- c) the generic name or other appropriately descriptive term such as a specification which includes a statement of function.

3.4 The requirements of 3.1, 3.2 and 3.3 shall not apply to consumer packages which have been packed on the retail premises at which they are being sold provided that if they are displayed in such a manner that the purchaser serves himself or herself, a sign clearly identifying the product according to 3.1, 3.2 and 3.3 is clearly displayed in close proximity to the packages.

NOTE: Sub-clause 3.4 may be omitted if national regulations require each packet to be marked.

4 Name and place of business of the manufacturer, packager, distributor or importer

4.1 The label of a prepackaged product shall specify conspicuously the name and address of business of the person responsible for any of the following: manufacturing, packing, distributing, importing or retailing the product. When the product is not manufactured or packaged by the person whose name appears on the label, the name may be qualified by a phrase that reveals the connection such person has with the product, for example: "manufactured for ...", "distributed by ...", "marketed by ...", "imported by ..." or "sold by ...".

NOTE: Address requirements for products covered by other legislation such as agriculture or health may differ and packers and importers are advised to ascertain these from the relevant authorities.

4.2 The statement of the place of business shall include a complete physical address or mailing address or both. This may be an address of a head office providing that the responsible person at such head office is able to identify the address of the packaging plant. In cases where a code is used to identify a packing plant the manufacturer shall disclose the meaning of the code to any inspector requiring it.

4.3 The requirements of 4.1 and 4.2 shall not apply to consumer packages that have been packed on the retail premises at which they are being sold.

NOTE: Sub-clause 4.3 may be omitted if national regulations require each packet to be marked.

5 Declared net quantity of the prepackaged product

5.1 The label of a prepackaged product, except a label on a surface clearly intended as a base, shall bear a declaration of the net quantity of the product in a unit of measurement and according to the requirements of Annex A or by number, as applicable. The quantity shall be marked on the prepackages at the initial place of packaging or at importation, provided that:

- a) Consumer packages may be marked at the place of retail sale if there is a written agreement between packer or importer and the seller that the packages shall be marked by the seller.
- b) Prepackages, contained in a correctly marked outer container which is likely to be opened in the retail for individual sale of the prepackages therein, shall each be marked with a quantity indication according to this requirement unless exempted.
- c) Consumer packages required to bear a quantity declaration, which have been packed on the retail premises at which they are being sold, need not be marked when displayed for sale in close proximity to a conspicuous notice clearly identifying the article and stating its quantity. A suitable legal measuring instrument shall be made available at such retail premises for consumers to check the quantity of such unmarked packages.
- d) Where a package contains a number of items, which have themselves been prepacked according to the requirements of this document, the outer container need only make known the number of items and their individual quantity. In cases where the items have different quantities, the outer container shall make known the number of items of each quantity and their respective quantities. Outer containers shall also comply with the requirements for product identification (clause 3) and details of final packer (clause 4).
- e) Non-consumer packages may be sold unmarked provided that a total quantity is marked on the outer packaging or is disclosed on an invoice or delivery note.

- 5.2 Special requirements for certain products are specified in Annex C and exemptions from quantity indication are specified in Annex D.
- 5.3 The net quantity shall be expressed in terms of the largest whole unit of mass, volume, length, area, or a combination of these units in accordance with Annex A, provided that where the quantity is indicated on a label printed by a measuring instrument approved for trade use, the quantity may be expressed as a decimal fraction of a measuring unit.
- 5.3.1 The net quantity statement for a specific product shall be expressed in the most appropriate measuring unit subject to the following rules or unless otherwise specified in Annex E.
- a) volume at 20 °C if the product is liquid or viscous in its normal state of use. When packed in a consumer package, products sold by volume, such as ice cream, which require chilling to maintain their consistency or composition in which they are normally used, shall be marked with the volume at the temperature at which they are normally required to be kept, unless a reference temperature is specified in requirements for determining net content. The reference temperature need not appear on the label.
 - b) mass if the product is solid, semi-solid or viscous, a mixture of solid and liquid, or the solid part of a mixture of a solid and liquid (drained mass);
 - c) length in micrometres is used primarily in expressing thickness less than 1 mm for some products such as polyethylene films;
 - d) quantities based firmly on established general consumer usage and trade custom, if such quantities provide accurate and adequate information to the purchaser.
- 5.3.2 In the case of a product packed in a container designed to deliver the product under pressure, the statement shall declare the net quantity in mass or volume that will be expelled when the instructions for use are followed. If expelled with the product, the propellant is included in the net quantity statement. Statements of quantity shall be the kilogram, gram or milligram or litre, centilitre or millilitre.
- 5.3.3 The statement of size expressed in measuring units of length or area on or in respect of any manufactured articles shall make known the finished dimensions;
- 5.3.4 The statement of mass with reference to a quantity of sugar or chocolate confectionery consisting of a collection of small units individually wrapped may include the immediate wrappings of the units;
- 5.3.5 Cylinders used for the sale of a gas or liquid fuel by mass may be marked with the maximum filling mass (unless the actual net mass of the contents is declared on a label attached to the cylinder, the contents shall, when sold, be deemed to be equivalent to the marked maximum filling mass);
- 5.3.6 Unless prohibited by national legislation a prepackage may contain, as an integral part of the contents, a free quantity of the same type of product provided that the following conditions are fulfilled:
- a) The quantity excluding the free quantity, the free quantity and the total quantity contained in the package shall each be declared on the package according to the requirements of this document,
 - b) The quantities declared in a) shall be in the same measuring unit or multiples or submultiples thereof,

- c) The total quantity contained in the package as declared in a) shall conform to applicable requirements for accuracy of measurement, and
- d) Where specific quantities are prescribed for a product in Annex E, the quantity, excluding the free quantity, shall be the prescribed quantity. The statement of quantity on a prepackage shall make known the total quantity of the goods contained therein and no free quantity shall be included as an integral part of the contents.

NOTE: A prepackage may be marked with a reference to a reduced price unless prohibited by national legislation.

5.3.7 the statement of quantity on a package to which a free quantity of goods is attached as a separate component shall make known the quantity of such package exclusive of such free quantity.

5.4 Statements of a quantity in terms of count shall be expressed in whole numbers.

5.5 Presentation of information.

5.5.1 Statements of the net quantity shall appear in easily legible boldface type or print that contrasts conspicuously with the background and with other information on a package; however, when the value of the net quantity is blown, embossed, or moulded on the surface of the package it need not contrast with the background and all other required label information shall be provided conspicuously elsewhere on the surface or on a label.

5.5.2 Statements of net quantity shall be in letters and numerals in a minimum type size determined according to the requirements of Annex B.

5.6 Significance of numbers on labels

5.6.1 Unless permitted in table A.2, the number used on a label shall be shown to not more than three figures irrespective of where the decimal indicator is placed, provided that the following exceptions are permitted:

- a) If permitted in table A.2, statements of a quantity less than a whole number may contain decimal fractions up to three places, for example 0,355 mL.
- b) Where the quantity is indicated on a label printed by a measuring instrument approved for trade use, the quantity may have more than three figures, for example 1,355 kg.

5.6.2 Quantities of less than a whole number permitted in table A.2 shall be shown in the decimal system with the figure zero preceding the decimal mark. Statements such as "half kilogram" or common fractions shall not be used.

5.7 Prescribed quantities

Certain goods, when contained in a consumer package, shall only be packed in the sizes prescribed in Annex E. Consumer packages that have been packed on the retail premises at which they are being sold need not be packed in the quantities prescribed in Annex E.

6 Misleading practices

Packages shall be manufactured, constructed or displayed in such a manner that a purchaser may not reasonably be misled with respect to the quantity or identity of product contained therein.

6.1 Packages shall be filled in such a manner that a purchaser may not reasonably be misled with respect to the quantity or identity of the product it contains, taking into consideration any recognized and accepted production practices that may be necessary for the manufacturer or packer. If a consumer cannot fully view the product in a prepackage, it shall be considered to be filled, and shall be misleading if it contains non-functional slack fill. Slack fill is the difference between the actual capacity of the packing material and the volume of product it contains. Non-functional slack fill is the empty space in a prepackage that is filled to less than its capacity. Slack fill may be necessary for the following reasons:

- protection of the product;
- the requirements of machines used for enclosing the contents of the prepackage;
- unavoidable product settling during shipping and handling; and
- the need for the prepackage to perform a specific function (e.g., where packaging plays a role in the preparation or consumption of a food), where such function is inherent to the nature of the product and is clearly communicated to consumers.

6.2 Prepackages shall not have a false bottom, sidewalls, lid or covering, or be otherwise so constructed or filled, wholly or partially that may deceive the consumer.

6.3 If the prepackaged product is labelled on more than one location of its package, the quantity information on all labels shall be equivalent and in accordance with these requirements.

6.4 Prepackaged goods which are permitted to be sold other than by reference to a measuring unit or number (eg. exempted from a quantity indication) shall bear no direct or indirect reference alluding to quantity in terms of any measuring unit or by number, including numbers which might be construed as such a reference, unless the indication conforms to these requirements, is unambiguous and the actual quantity conforms to any applicable tolerance requirements.

6.5 Irrespective of whether marked by mass or volume, metal aerosol containers shall be filled to at least 60 % of their nominal volume with product (including propellant – see 5.3.2) in its liquid phase.

7 Exemptions

Exemptions from compliance with these requirements are given in Annex D.

Note: If permitted by national legislation, the National Responsible Body may permit the sale of packages that do not comply with these requirements.

ANNEX A
UNITS OF MEASUREMENT AND SYMBOLS

Mandatory

A.1 Units of measurement shall be expressed in either words or symbols. Table A1 provides the unit and the appropriate symbol for measurements.

Table A1 Units of measurement

Unit	Symbol
milligram	mg
gram	g
kilogram	kg
tonne	t
hectolitre	hl or hL
litre	L, or l
centilitre	cL or cl
millilitre	mL or ml
micrometre	µm
millimetre	mm
centimetre	cm
decimetre	dm
metre	m
square millimetre	mm ²
square centimetre	cm ²
square metre	m ²
cubic centimetre	cm ³
cubic decimetre	dm ³
cubic metre	m ³

NOTE: 1. The alternative symbol for the litre, L, was adopted by the General Conference of Weights and Measures (CGPM) in order to avoid the risk of confusion of the letter l and the number 1.
2. The script letters P for litre and g for gram are acceptable within the SADC Region but members are advised that these symbols may not be accepted in countries outside the region and packers are informed accordingly.

A.2 Neither a period (full stop) nor the letter "s" shall be used after any of the symbols.

A.3 A single space shall be used to separate the number from the unit of measurement.

A.4 Appropriate phrases such as "net", "net mass", "net contents" or "net quantity" may be used in connection with the net quantity declaration. Such phrases may appear either before or after the net quantity declaration.

A.5 The unit used depends on the type of measure and net quantity of product. Table A2 indicates the correct unit to use for a variety of measures and quantities subject to the provisions of 5.3.

A.6 The decimal indicator shall be either the comma or a dot on the line.

A.7 A prepacked product may be marked with an equivalent quantity statement in a non SI unit provided that the equivalent statement may not be more prominent or appear more times than the required metric statement.

Table A2 Choice of units

Type of measure	Net quantity of product (q)	Units
Volume (liquids)	$q < 1000 \text{ mL}$ $1000 \text{ mL} \leq q < 100 \text{ L}$ $100 \text{ L} \leq q$	mL (ml) or cL (cl) L (l) L (l) or hL (hl)
volume – cubic (solids)	$q \leq 1000 \text{ cm}^3 (1 \text{ dm}^3)$ $1 \text{ dm}^3 < q < 1000 \text{ dm}^3$ $1000 \text{ dm}^3 \leq q$	cm^3 , mL (ml) dm^3 , L (l) m^3
mass	$q < 1 \text{ g}$ $1 \text{ g} \leq q < 1000 \text{ g} (1 \text{ kg})$ $1 \text{ kg} \leq q < 1000 \text{ kg}$ $1000 \text{ kg} \leq q$	mg g kg kg or t
length	$q < 1 \text{ mm}$ $1 \text{ mm} \leq q < 1000 \text{ mm} (100 \text{ cm})$ $100 \text{ cm} \leq q$	ϕm or mm mm or cm m
area	$q \leq 100 \text{ cm}^2 (1 \text{ dm}^2)$ $1 \text{ dm}^2 < q < 100 \text{ dm}^2 (1 \text{ m}^2)$ $1 \text{ m}^2 \leq q$	mm^2 or cm^2 dm^2 m^2

ANNEX B

**TYPE SIZE OF LETTERS AND NUMERALS FOR
STATEMENTS OF NET QUANTITY ON CONSUMER PACKAGES**

Mandatory

B.1 For prepackaged products bearing a net quantity indication in units of mass, volume or volume in cubic measure, letters and numerals used in the net quantity indication shall have a minimum height as prescribed in Table B1 except if Clause B.2 is applicable.

NOTE: The heights required for the quantity indication are minimum and packers are encouraged to increase the specified size to avoid contravening the national legislations of other countries.

Table B1 Minimum height of numbers and letters

Net contents (C)	Minimum height of numbers and letters in millimetres
$C \leq 50$ g or mL	2
50 g or mL $< C \leq 200$ g or mL	3
200 g or mL $< C \leq 1$ kg or L	4
1 kg or L $< C$	6

B.2 Where the net content appears on a stick on label printed by a measuring instrument approved for use in trade, the height of the indication shall be not less than or need exceed 2 mm irrespective of the quantity of the contents. If the label also bears a price description such description shall not exceed twice the height of the net quantity indication.

B.3 For prepackaged products bearing a net quantity indication in units other than those in Table B1, the minimum height of the letters and numerals used in the net quantity indication shall be based on the longest dimension of the prepackage, either diameter, height, length or width, according to Table B2, except if Clause B.4 applies.

NOTE: The heights required for the quantity indication are minimum and packers are encouraged to increase the specified size to avoid contravening the national legislations of other countries.

Table B2 Minimum height of numbers and letters

Maximum package dimension (D) in millimetres	Minimum height of numbers and letters in millimetres
$D \leq 200$	3
$200 < D \leq 300$	5
$300 < D \leq 500$	10
$500 < D$	20

- B.4 Where the net content appears on a stick on label printed by a measuring instrument approved for use in trade the height of the indication shall be not less than or need exceed 2 mm irrespective of the size of the package. If the label also bears a price description such description shall not exceed twice the height of the net quantity indication.

ANNEX C

SPECIAL REQUIREMENTS FOR CERTAIN PRODUCTS

Mandatory

C.1 Net quantity indications requiring supplementation

Where significant in order to make the net content indication meaningful and informative to the purchaser a product shall bear supplementary indications that comply with these requirements. These indications include but are not limited to length, width, thickness, bore and diameter.

C.2 Alternative positioning of markings

C.2.1 Where a label or ticket is attached to a product which bears no other information or markings on the packaging, such label or ticket is regarded as the principal display panel and should it have more than one surface area containing information, the identity of the product, if required by 3.1, shall be placed on the surface most likely to be displayed. When in the form of a sticker the label shall be placed on any surface of the package except any surface clearly intended as the base.

C.2.2 Barrels or drums with a volume not less than 100 L may have their net quantity indication marked on the head irrespective of where the other required information is marked provided that the quantity marking is legible and conspicuous.

C.3 Products on which the drained mass shall be marked

C.3.1 When a solid foodstuff is packed in a liquid medium the drained net mass of the foodstuff shall be indicated on the label in addition to the total net mass. A liquid medium means the following products, possibly in mixtures and also where frozen or quick-frozen, provided that the liquid is merely an adjunct to the essential elements of that preparation and is thus not a decisive factor for the purchase: water, aqueous solutions of salts, brine, aqueous solutions of food acids, vinegar, aqueous solutions of sugars, aqueous solutions of other sweetening substances, fruit or vegetable juices in the case of fruit or vegetables. Savoury sauces, such as tomato sauce or gravy, are not included and products packed in these need not be marked with their drained mass.

C.3.2 The drained mass shall be indicated in close proximity to the total net mass in the same character size as the total net mass and must be clearly visible and legible.

C.3.3 Requirements for the determination of the drained mass of specified products are contained in the requirements for determining the net content of prepackages.

ANNEX D

GOODS EXEMPTED FROM QUANTITY INDICATION

PART 1: GOODS WHICH HAVE THE POSSIBILITY OF BEING EXPORTED

Mandatory

NOTE: These requirements pertain to the SADC Region and packers for export outside the region are advised to familiarize themselves with the requirements of the country of intended export. The requirements of Part 2 may vary from country to country and apply in addition to those of Part 1

1. A quantity of goods in prepacked form, being a free sample: Provided that either the words "free sample" or the words "not for sale" are prominently marked on the package.
2. The under mentioned solid or liquid goods prepackaged in quantities less than those specified;
 - a) General merchandise not otherwise specified 10 g or mL;
 - b) Medicines and drugs 5 g or mL;
 - c) Cosmetics and toiletries 5 g or mL;
 - d) Seeds excepting tobacco seed when sold by mass 20 g;
 - e) Tobacco seed 5 g;
 - f) Ice Cream and similar frozen goods 200 mL;
 - g) Sugar or chocolate confectionery when sold by mass 50 g;
 - h) Potable spirits including liqueurs, cream liqueurs and spirit cocktails 5 mL.
3. A transparent package, being a combined pack, containing units of goods of the same kind and of the same quantity: Provided that-
 - a) the number of such units in such combined pack does not exceed 12 and are all clearly visible; and
 - b) where such units should bear a quantity statement, such statement is marked in accordance with the relevant requirements of this document and is clearly visible on at least one such unit.
4. A transparent package, being a combined pack, containing units of goods of different kinds and/or different quantities: Provided that-
 - a) the number of such units in such combined pack does not exceed 12 and all are clearly visible; and
 - b) where such units should bear a quantity statement, such statement is marked in accordance with the relevant requirements of this document and is clearly visible on each such unit.
5. Eggs in the shell when packed in a quantity not exceeding 12.
NOTE: This exemption applies to the quantity by number and not the grade (see Annex E, item 18).
6. Sugar or Chocolate confectionery being Easter eggs, figurines or novelty shapes if the number of such articles in a package is clearly visible and does not exceed 12 units.

7. Flour confectionery and yeast-raised goods not exceeding 200 g per unit, other than biscuits and bread, including sausage rolls and pies when cooked and made up for sale in the retail trade in a transparent package through which all items are clearly visible and which contains not more than 12 units.
8. Fresh fruit, vegetables and other agricultural produce when packed in packaging through which all items are clearly visible and containing not more than 12 units or when exempted in terms of Annex E or other national requirements.
9. Bread of a mass not exceeding g (National requirement) and when in whole units including when sliced and wrapped with quantities specified in Annex E.
10. Cheese when kept or displayed in the retail to be portioned out and weighed at the time of sale.
NOTE: Prepackaged cheese for wholesale delivery in packages intended to be repacked in the retail shall comply with the requirements for non-consumer packages.
11. Milk or cream sold by the producer to a factory, dairy or cream or milk depot.
12. Split or log firewood, when sold other than by mass in bags or bundles.
13. Coal, anthracite, coke or charcoal;
 - a) Coal, anthracite, coke or charcoal; When sold in bags or like containers holding 40 kg, 50 kg, 70 kg or 90 kg in the case of coal or anthracite, and 20 kg, 40 kg or 50 kg in the case of coke or charcoal.
 - b) Coal or anthracite when sold in the retail trade in open tins of a nominal volume of 20 L or 25 L filled to the brim.
 - c) Coal, anthracite, coke or charcoal delivered to an end-user in quantities of 10 or more bags holding quantities other than the respective masses prescribed in a) or b): Provided that such goods are accompanied on delivery by a delivery note in which the total number of bags and the net mass of the total consignment are clearly indicated.
14. Bolts, nuts, nails, screws, tacks when sold other than by mass and packed in a transparent package through which all items are clearly visible and which contains not more than 12 units.
15. Any goods not mentioned in this part, that are permitted to be sold by number, and which are packed in packaging through which all items are clearly visible and containing not more than 12 units.

PART 2: GOODS THAT ARE NOT LIKELY TO BE EXPORTED

Informative

This part pertains to goods sold within SADC member countries and may be altered to suite specific needs as long as changes do not constitute a technical barrier to trade as required by the World Trade Organisation Technical Barriers to Trade.

1. Containers used for keeping goods in bulk for sale there from by retail.
2. A quantity of a potable spirituous liquor, liqueur or a wine, excluding beer, when served from a bulk container for consumption on the premises.

NOTE: When served from a bulk container spirituous liquor shall be measured using a verified instrument at the time of sale and beer, if not measured by a verified instrument shall be served in a container filled to a datum line and marked with the quantity represented by such datum line.

3. Any quantity of milk or other liquid other than intoxicating liquor when served as a refreshment and when made up on retail catering premises where it is consumed or from where it is served.
4. A quantity of foodstuff prepared as a meal or part of a meal ready for human consumption without further cooking, heating or other preparation when made or served from a catering premises.

NOTE: A quantity of raw meat when sold at a catering premises for cooking by the purchaser shall be marked with the net mass if not weighed at the time of sale.

5. Meat and Fish products;
 - a) A prepackaged bulk quantity of a processed or manufactured meat product when kept or displayed in the retail to be portioned out and weighed at the time of sale.
 - b) Dressed or undressed carcasses of beef, calf, lamb, sheep, goat, pork or venison intended to be weighed at the time of sale except where kept or exposed for sale with a price marked or displayed thereon.
 - c) Packages of meat or fish when prepared for delivery or when being delivered to a purchaser provided that the net mass of each separate kind or cut contained in a package shall be shown separately on the delivery note accompanying such meat or fish when being delivered, except that only the total net mass of the whole package of meat or fish need be shown on the delivery note in cases where the purchaser was present during the measuring of the mass of the separate kinds or cuts of meat or fish.
 - d) Whole units of salami and similar items known in the trade as Continental products which are subject to ageing and loss of moisture and single pieces of dried meat and dried sausage of random size and mass intended to be measured at the time of sale except where kept or exposed for sale with a price marked or displayed thereon.

- e) Dressed poultry kept or displayed in the retail to be weighed at the time of sale except where kept or exposed for sale with a price marked thereon and dressed poultry displayed for sale at a fixed price, irrespective of mass, when displayed for sale in close proximity to a conspicuous notice clearly indicating the fixed price and the minimum mass of the poultry offered for sale at that price and the unit price calculated at the fixed price and minimum mass.
- f) Freshly caught fish sold to purchasers other than fish factories.

NOTE: Bulk quantities of meat products, for wholesale delivery, which could be classified under any of the above categories shall comply with requirements for non-consumer packages.

- 6. Fresh fruit and vegetables when sold loose or in open receptacles, bunches or groups which form a unit or when chosen and placed in a receptacle by the purchaser.
- 7. Laundry soap in bars or tablets when removed from its original packaging by a retail dealer provided that individual bars or tablets met the requirements for accuracy of quantity when originally packed.
- 8. Single candles, which in their original prepackaged condition met all requirements, when sold in the retail or ornamental candles in the form of figurines or with fancy or novelty shapes.

NOTE: Coloured candles are not regarded as ornamental candles.

ANNEX E

MANNER OF EXPRESSING THE QUANTITY AND PRESCRIBED QUANTITIES FOR CERTAIN PREPACKED PRODUCTS

Subject to the requirements of 5.3 and 5.7 the quantity of the products in column 2 shall be expressed as prescribed in column 3 and, when packed in consumer packages, they shall be packed in the quantities prescribed in column 4. If no quantity is prescribed in column 4 they may be packed in any quantity. Any product that is required to bear a quantity statement but is not mentioned in this Annex, shall bear a quantity statement expressed by number and/or in the measuring unit most suitable to inform a purchaser of its value or fitness for purpose. Products which are not packed and which are measured at the time of sale shall be sold in the manner prescribed in column 3.

PART 1: PRODUCTS WITH COMMON REQUIREMENTS WITHIN THE SADC REGION

Mandatory

The products specified in this part shall be sold in the manner prescribed in column 3 and be packed in the quantities prescribed in column 4.

NOTE: these requirements pertain to the SADC Region and packers for export outside of the region are advised to familiarise themselves with the requirements of the country of intended export. The requirements of Part 2 of this Annex are informative and may vary from country to country.

1 ITEM	2 PRODUCT	3 QUANTITY TO BE EXPRESSED BY	4 PRESCRIBED QUANTITIES
1	Adhesives and sealants. a) Liquids, pastes or gels b) Solids	Mass or volume Mass	- -
2	Aerosol	Mass or Volume	-
3	Baby foods	Mass when in the form of solids Volume when in the form of pastes or semi solids	- -
4	Biscuits	Mass, provided that when packed in transparent packaging containing twelve or less biscuits and non consumer packages containing biscuits intended to be sold individually in the retail, the package may be marked with the quantity by number	-
5	Breakfast foods (excluding baby foods) manufactured from cereals including muesli	Mass	-
6	Butter, margarine, emulsified or non animal and vegetable fats (low fat spreads), dripping, lard and animal or vegetable cooking fats	Mass	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 125 g, 150 g, 200 g, 250 g, 300 g, 400 g, 500 g, 1 kg and integral multiples of 0.5 kg above 1 kg
7	Cakes and similar confectionery items excluding biscuits and bread	Mass or number	-

1 ITEM	2 PRODUCT	3 QUANTITY TO BE EXPRESSED BY	4 PRESCRIBED QUANTITIES
8	<p>Candles</p> <p>a) All excluding candles mentioned in b)</p> <p>b) Ornamental candles in the form of figurines or with fancy or novelty shapes</p>	<p>Mass provided that the number in a prepackage is also marked and provided further when packages of candles are broken open in the retail, individual candles may be sold by number</p> <p>(See Annex D, Part 2, Clause 8)</p> <p>Mass or Number</p> <p>(See Annex D, Part 2, Clause 8)</p>	<p>-</p> <p>-</p>
9	Cement	Mass	1 kg, 2 kg, 5 kg, 10 kg, 20 kg, 25 kg and 50 kg
10	<p>Cleaning Materials</p> <p>a) Solids, powder, liquid or paste format being: washing powder (including soap flakes) laundry detergents, household cleaners including for dishwashing, fabric softener, industrial detergents, germicidal detergents, window cleaners, scouring powders, bleaches, hand cleaning pastes and disinfectants but excluding polishes, toilet soaps and the items in b) and c) below</p> <p>b) Household and laundry bars (soap and non-soapy detergents)</p> <p>c) Specially formulated discreet consumer units such as tablets or sachets being doses intended for single application only</p>	<p>Mass when in the form of solids and powders</p> <p>Volume when in the form of liquids and pastes</p> <p>Mass</p> <p>Number, provided that a statement of net quantity by mass in the case of solids and powders, or by volume in the case of liquids and pastes, is also indicated on each unit or on an outer container which contains several such units, according to relevant requirements</p>	<p>any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 150 g, 200 g, 250 g, 300 g, 350 g, 400 g, 450 g, 500 g, 750 g, 800 g, 1 kg, 1.25 kg, 1.5 kg, 2 kg, 2.5 kg, 3 kg, 3.5 kg, 4 kg, 4.5 kg, 5 kg and integral multiples of 1 kg above 5 kg</p> <p>any quantity less than 10 mL, then in integral multiples of 5 mL from 10 mL up to and including 100 mL, then 125 mL, 150 mL, 175 mL, 200 mL, 250 mL, 300 mL, 350 mL, 375 mL, 400 mL, 450 mL, 500 mL, 750 mL, 800 mL 1 L, 1.25 L, 1.5 L, 2 L, 2.5 L, 3 L, 3.5 L, 4 L, 4.5 L, 5 L and integral multiples of 1 L above 5 L</p> <p>any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 50 g, then 75 g, 100 g, 125 g, 150 g, 200 g, 250 g, 300 g, 350 g, 375 g, 500 g, 1 kg, and integral multiples of 1 kg above 1 kg</p> <p>-</p>
11	Coffee and chicory - beans or ground, pure, mixtures and instant	Mass	any quantity up to and including 100 g, then 125 g, 150 g, 200 g, 250 g, 300 g, 500 g, 750 g, 1 kg and integral multiples of 0.25 kg above 1 kg
12	Compost, potting soil and similar products for garden use excluding fertilizer	Mass or Volume in cubic measure	-
13	Condiment, seasoning, relish and flavouring liquids, sauces and pastes with or without solid components including mayonnaise, chutney, mustard and ketchup	Mass or Volume	-

1 ITEM	2 PRODUCT	3 QUANTITY TO BE EXPRESSED BY	4 PRESCRIBED QUANTITIES
14	Cosmetics and Toiletries a) In the form of pastes, cremes and viscous or other liquids b) In the form of solids or powders c) Deodorant sticks	(See Annex D, Part 1, Clause 2). Volume Mass Mass or volume	- - -
15	Cotton wool and pads used for surgical, medical, first aid and toilet purposes	Mass provided that when made up in regular shapes for single application excluding cotton balls these may be sold by number. Articles such as pads used for facial, first aid or medical purposes shall also be marked with a supplementary indication of finished size	-
16	Dried beans, dried peas, pea flour, lentils, pearl barley and similar pulses	Mass	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 125 g, 200 g, 250 g, 300 g, 400 g, 500 g, 1 kg, 2 kg, 2.5 kg, 3 kg, 4 kg, 5 kg, 10 kg and integral multiples of 1 kg above 10 kg
17	Edible Oil	Volume	any quantity less than 10 mL, then in integral multiples of 5 mL from 10 mL up to and including 100 mL, then in integral multiples of 25 mL above 100 mL up to and including 1 L and integral multiples of 250 mL above 1 L
18	Eggs	Grade and number (See Annex D, Part 1, Clause 5)	-
19	Flour confectionery including meat pies and sausage rolls but excluding biscuits, bread and cakes	Mass provided that single units of less than 200 g may be sold by number. (See Annex D, Part 1, Clause 7).	-
20	Honey, Jams, Syrups including Jellies (Jam type), grape syrup and treacle	Mass	-
21	Ice Cream	Mass or volume (See Annex D, Part 1, Clause 2)	-
22	Knitting, Crocheting and similar yarns	Mass or length, provided that the unstretched length is indicated in the case of quantity indication by length.	-
23	Liquid Petroleum Gas (LPG)	Mass when packed in cylinders Volume or mass when sold other than in portable cylinders	- -
24	Macaroni, Spaghetti, Vermicelli and egg noodles	Mass	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 125 g, 200 g, 250 g, 500 g, 1 kg and integral multiples of 0.5 kg above 1 kg
25	Meat including when processed or enhanced in any manner	Mass (See Annex D, Part 2, Clause 5).	-

1 ITEM	2 PRODUCT	3 QUANTITY TO BE EXPRESSED BY	4 PRESCRIBED QUANTITIES
26	Milk a) Fresh milk including long life milk but excluding flavoured milk and cream b) Powdered milk c) Condensed milk	Volume provided that wholesale quantities may be sold by mass (See Annex D, Part 1, Clause 11 and Part 2, Clause 3). Mass Mass	any quantity less than 10 mL then 100 mL, 125 mL, 200 mL, 250 mL, 350 mL, 500 mL, 750 mL, 1L, 1.5 L, 2 L and integral multiples of 1 L above 2 L any quantity less than 10g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 125 g, 150 g, 200 g, 250 g, 300 g, 500 g, 750 g, 900 g, 1 kg, 2 kg, and any quantity above 2 kg -
27	Paint a) Liquid b) Aerosol c) Powder d) Paste	Volume Mass or volume Mass Mass or volume	- - - -
28	Peanut butter	Mass	-
29	Polishes in paste, wax or liquid form	Mass or Volume	any quantity less than 10 g or mL, then in integral multiples of 5 g or mL from 10 g or mL up to and including 100 g or mL, then in integral multiples of 25 g or mL above 100 g or mL up to and including 1 kg or L and integral multiples of 250 g or mL above 1 kg or L
30	Polyolefin compounds in the form of coloured membrane for damp-proofing, water-proofing or agricultural use and similar polyolefin based products which have the appearance of such membranes excluding made up articles produced from such membrane	Length: provided that the width, minimum thickness and net mass shall also be indicated and provided further that no point on the surface of the membrane shall be thinner than the minimum thickness indicated	-
31	Poultry including when processed or enhanced in any manner	Mass provided that whole birds may be packed in mass bands and marked with the lowest mass of each band. Bands shall be as follows: - Below 1.1 kg in 50 g bands starting with either 100 g or 50 g for example birds marked 900 g shall weigh between 900 g and 949 g - 1.1 kg and above in 100 g bands starting from 1.1 kg for example birds marked 1.2 kg shall weigh between 1.2 kg and 1.299 kg	-
32	Rice	Mass	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 125 g, 200 g, 250 g, 500 g, 1 kg, 2 kg, 2.5 kg, 4 kg, 5 kg, 10 kg and integral multiples of 1 kg above 10 kg
33	Rope, Cordage and Twine	Mass or Length	-
34	Salads	Mass provided that if sold as part of a meal in terms of Annex D, Part 2, Clause 4, salads may be sold per portion without reference to the mass	-
35	Salt	Mass	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 125 g, 200g, 250 g, 500 g, 750 g, 1 kg and integral multiples of 1 kg above 1 kg

1 ITEM	2 PRODUCT	3 QUANTITY TO BE EXPRESSED BY	4 PRESCRIBED QUANTITIES
36	Seeds including maize seeds	Mass or Number, provided that packages of seed marked by mass may also be marked with a supplementary statement of the average or approximate number of seeds and packages of seed marked by number may also be marked with a supplementary statement of the average or approximate mass of the seeds, for information only and provided further that such supplementary statements shall not be more prominent than the primary indication (See Annex D, Part 1, Clause 2)	-
37	Sewing Thread	Length, provided that the unstretched length is indicated and provided further that non consumer packages may be sold by mass	-
38	Spices and Herbs used for seasoning and flavouring of food, whether ground or whole including flavoured salt and mixtures of spices and or herbs and salt but excluding such spices or herbs when packed for Industrial use or when in a formula pack	Mass Volume when in the form of ground spices and herbs only	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 200 g, 300 g, 400 g, 500 g, 1 kg and integral multiples of 1 kg above 1 kg 100 mL and 200 mL when packed in transparent self supporting containers of nominal volume 100 mL and 200 mL provided that containers are completely filled at the time of packing
39	Spreads being meat extracts vegetable extracts and fish paste	Mass	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 125 g, 225 g, 250 g and 500 g
40	Sugar	Mass	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g, then 125 g, 250 g, 500 g, 750 g, 1 kg and integral multiples of 0.5 kg above 1 kg
41	Sugar or chocolate confectionery	Mass provided that non-consumer packages containing articles intended to be sold individually in the retail and confectionery of a novelty shape or in the form figurines such as Easter eggs may be sold by number (See Annex D, Part 1, Clause 6)	-
42	Tea a) All types including herbal and flavoured except when packed in the form of tea bags b) All types when packed in the form of tea bags	Mass Number provided that the total mass of the tea bags, shall also be marked	any quantity less than 75 g, then 75 g, 100 g, 125 g, 150 g, 250 g, 300 g, 500 g, 750 g, 1 kg and integral multiples of 0.25 kg above 1 kg -
43	Toilet soap when in the form of bars, tablets or cakes	Mass	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to 100g, then in integral multiples of 25g up to 1 kg and in integral multiples of 250 g above 1 kg
44	Toothpaste	Mass or Volume	any quantity less than 10 g or mL, then in integral multiples of 5 g or mL from 10 g or mL up to and including 100 g or mL, then in integral multiples of 25 g or mL above 100 g or mL
45	Vinegar, excluding flavoured or speciality vinegars	Volume	any quantity less than 10 mL, then in integral multiples of 5 mL from 10 mL up to and including 100 mL, then 200 mL, 375 mL, 500 mL, 750 mL, 1 L, 1.5 L, 2 L, 5 L, 20 L, 25 L, and integral multiples of 1L above 25 L
46	Wire (all types)	Mass or Length Provided that the thickness shall also be marked on prepackages	-

PART 2: PRODUCTS WITH REQUIREMENTS SUGGESTED FOR THE SADC REGION

Informative

This Part recommends the manner of expressing quantities and prescribed quantities for the products listed. National legislation may be altered to suite specific needs as long as changes do not constitute a technical barrier to trade as required by the World Trade Organisation Technical Barriers to Trade agreement.

NOTE: These requirements are recommended for use within the SADC Region and packers for export within or outside of the region are advised to familiarise themselves with the requirements of the country of intended export.

1 ITEM	2 PRODUCT	3 QUANTITY TO BE EXPRESSED BY	4 PRESCRIBED QUANTITIES
1	<p>Alcoholic beverages</p> <p>a) When packaged</p> <p>1) Wine, including sparkling wine, vermouth, wine cocktails and flavoured grape liquors</p> <p>2) Potable spirits including liqueurs, cream liqueurs and spirit cocktails</p> <p>3) Beer including grain sorghum or a mixture of beer and lemonade or other mixer, containing more than 0.5 % by volume of alcohol</p> <p>4) Other, including spirit coolers, alcoholic fruit beverages, alcoholic fruit beers/ales</p> <p>b) When served from bulk containers in the retail for consumption on the premises</p> <p>1) Wine, including sparkling wine, vermouth, wine cocktails and flavoured grape liqueurs</p> <p>2) Potable spirits</p> <p>3) Liqueurs, cream liqueurs and spirit cocktails</p> <p>4) Beer including grain sorghum or a mixture of beer and lemonade or other mixer, containing more than 0.5 % by volume of alcohol</p>	<p>(See Annex D, Part 1, Clause 2)</p> <p>Volume</p> <p>Volume</p> <p>Volume</p> <p>Volume</p> <p>(See Annex D, Part 2, Clause 2)</p> <p>By the glass provided that no reference is made to volume</p> <p>Volume measured by an approved instrument provided that where two or more potable spirits are taken from their bulk containers and mixed at the time of serving such mixture may be sold by the glass provided that no reference is made to volume</p> <p>By the glass provided that no reference is made to volume</p> <p>Volume measured by an approved instrument or filled to a clearly marked datum line on the container conforming to requirements for such containers, or if exempted by national requirements, by the glass</p>	<p>187 mL, 200 mL, 250 mL, 300 mL, 340 mL, 375 mL, 400 mL, 500 mL, 750 mL, 1 L, 1.5 L, 2 L, 3 L, 4 L, 4.5 L, 5 L and integral multiples of 1 L above 5 L</p> <p>Any quantity up to and including 50 mL, 200 mL, 250 mL, 300 mL, 375 mL, 500 mL, 750 mL, 1 L then 150 L and integral multiples of 1 L above 150 L</p> <p>-</p> <p>Any quantity up to and including 100mL, then 275 mL, 300 mL, 330 mL, 340 mL, 375 mL, 450 mL, 500 mL, 750 mL, 1 L and 1.5L</p> <p>-</p> <p>___mL or multiples thereof (National requirement)</p> <p>-</p> <p>-</p>

1 ITEM	2 PRODUCT	3 QUANTITY TO BE EXPRESSED BY	4 PRESCRIBED QUANTITIES
	5) Other, including spirit coolers, alcoholic fruit beverages, alcoholic fruit beers/ales	Volume measured by an approved instrument or filled to a clearly marked datum line on the container conforming to requirements for such containers or, if exempted by national requirements, by the glass	-
2	Bread	i) Mass for units of a mass exceedingg (National requirement) ii) Number for units of a mass not exceeding the mass specified in i) above Where loaves of bread required to be sold by mass are exempted from bearing an indication of their net mass in terms of Annex D, Part 1, Item 9, any loaf having a mass greater than 10% of the intended quantity shall be deemed to be deficient of the next higher quantity that is exempted from bearing an indication of net mass. Note: Loaves of bread intended to conform to the greatest mass exempted from a quantity indication will not have any restriction on excess mass. (See Annex D, Part 1, Clause 9)	Quantities to be set according to national requirements or by agreement between countries between which bread is exported
3	Coal, anthracite, coke or charcoal	Mass provided that when sold in open tins of a nominal volume of 20 L or 25 L, it may be sold per container (See Annex D, Part 1, Clause 13)	a) Coal or Anthracite: Any mass provided that quantities of 40 kg, 50 kg, 70 kg or 90 kg need not be marked with a statement of net mass b) Coke or Charcoal: Any mass provided that quantities of 20 kg, 40 kg or 50 kg need not be marked with a statement of net mass and; provided further that any unmarked quantity more than 10 % in excess of the above quantities for coal, anthracite, coke and charcoal shall be deemed to be deficient of the next higher quantity
4	Fertilizer a) in solid form b) in liquid form	Mass Volume	- -
5	Fruit and vegetables a) Fresh 1) When sold loose or in open receptacles, bunches or groups which form a unit 2) When prepacked b) Frozen c) Canned d) Pure fruit or vegetable juices	(See Annex D, Part 1, Clause 8) Mass, Number or unit i) Produce permitted to be sold by mass only: (National requirements) ii) Produce permitted to be sold by mass, unit or number: All produce not falling under i) above Mass Mass Volume provided that concentrates may be sold by mass	- (National requirements) - - -
1 ITEM	2 PRODUCT	3 QUANTITY TO BE EXPRESSED BY	4 PRESCRIBED QUANTITIES

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6	Maize in the following forms; whole, meal, flour, crushed, samp, maize rice and grits	Mass	any quantity less than 10 g, then in integral multiples of 5 g from 10 g up to and including 100 g then 200 g, 250 g, 500 g, 1 kg, 2 kg, 2.5 kg, 3 kg and integral multiples of 1 kg up to and including 12 kg, 12.5 kg, 13 kg and integral multiples of 1 kg above 13 kg
7	<p>Paper products</p> <p>a) Tissue paper which is sold as or under the name of toilet paper or which has the appearance of toilet tissue paper when wound in the form of a roll with a width not exceeding 140 mm.</p> <p>1) Perforated Rolls</p> <p>2) Unperforated Rolls</p> <p>b) Sheets of paper being facial tissues, serviettes or towels whether separate or joined in the form of perforated packs or rolls.</p> <p>c) Paper being wrapping, drawing, reproduction and paper used for a similar purposes including facsimile paper.</p> <p>1) Sheets</p> <p>2) Rolls</p>	<p>Sheet count, paper ply and length and width of individual sheets</p> <p>Paper ply and length and width of the roll</p> <p>number, provided that the ply and finished size per sheet shall also be indicated</p> <p>Number and sheet size provided that the thickness or density shall also be indicated where necessary to gauge suitability for a specific purpose</p> <p>Width and length provided that the thickness or density shall also be indicated where necessary to gauge suitability for a specific purpose</p>	<p>200 sheets and a multiple of 100 sheets above 200 sheets</p> <p>-</p> <p>-</p> <p>-</p> <p>-</p>
8	Sorghum meal	Mass	any quantity less than 10 g then in integral multiples of 5 g from 10 g up to and including 100 g then 250 g, 500 g, 1 kg 2 kg, 2.5 kg, 3 kg, and integral multiples of 1 kg up to and including 12 kg, 12.5 kg, 13 kg and integral multiples of 1 kg above 13 kg
9	Wheaten meal and wheaten flour including self raising flour, rye meal and rye flour	Mass	any quantity less than 10 g then in integral multiples of 5 g from 10 g up to and including 100 g then 250 g, 500 g, 1 kg 2 kg, 2.5 kg, 3 kg and integral multiples of 1 kg up to and including 12 kg, 12.5 kg, 13 kg and integral multiples of 1 kg above 13 kg
10	Yoghurt and sour milk (eating or drinking)	Mass or volume	-

AMENDMENT CONTROL SHEET

NOTE: Amended wording will be ratified at formal SADCMEL meetings and will be contained in the relevant minutes.

DOCUMENT VERSION AMMENDED	AMENDMENT NUMBER AND DATE	CLAUSE AMENDED
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	3.1
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	4.1
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	4.2
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	5.3.2
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	Annex D item 5
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	Annex E, Part 1, item 11
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	Annex E, Part 1, item 16
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	Annex E, Part 1, item 26
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	Annex E, Part 1, item 39
Final Doc: 30/6/2003	Amendment 1: 8/11/2004	Annex E, Part 1, item 45
Revision 1: 8/11/2004	Amendment 2: 24/10/2005	5.3.5
Revision 2: 24/10/2005	Amendment 3: 6/4/2006	5.3.6
Revision 3: 6/4/2006	Amendment 4: 13/10/2006	5.5.1 deleted, clause 5.5 renumbered
Revision 3: 6/4/2006	Amendment 4: 13/10/2006	5.6
Revision 4 13/10/2006	Amendment 5: 9/5/2008	Annex, E Part, 2 Item2